



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, August 20, 2020
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntnprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, July 16, 2020, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

Present: Chairman Perez, Director Horton, Director Villanueva, and Director Rodriguez absent Director Yovani Jimenez

Staff Present: District Counsel; Nathan Hodges, District Manager, Lorena Cervantes, Maintenance Supervisor, Anthony Zamora and Recreation Leader, Mrs. Horton

3. FLAG SALUTE

Meeting called to order at 6:30 p.m. Flag Salute: Vice Chairman Donny Horton

4. APPROVE AGENDA AS FORM

Director Horton motioned for approval of agenda as to form. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes and 1 absent.

5. PRESENTATIONS- NONE

6. PUBLIC COMMENTS

- a. None

7. ORAL COMMUNICATIONS

- a. None
Mr. Jimenez arrived at 6:35 p.m.

8. WRITTEN COMMUNICATIONS

- 8.1 Email from Office of Grants – Per Capita Program Grant allocation have been announced
- 8.2 2018-19 Audit Report- Draft

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills

Director Horton motioned for approval of consent agenda. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

10. DEPARTMENTS REPORTS:

General Manager Report:

- 10.1 Maintenance -**Mr. Zamora**- everything is running smooth and were getting what we can done, us being short handed **Mr. Jimenez**- do we have the guys from the County back **Mr. Zamora**- no we don't right now is only in volunteer basis if they want to volunteer but nobody wants to volunteer due to COVID
- 10.2 Recreation- N/A
- 10.3 District Manager- **Mrs. Cervantes**- I just wanted to give you guys an update on the grant wish I did that under written communications and will be discussing other items under board matters **Mr. Jimenez**- have you looked into the iPad **Mr. Cervantes**- I haven't gone looking I will do that when I feel save to do so and I rather purchase then at the Apple store to get them set up

11. CALENDAR OF EVENTS:

- 11.1 Committee Meetings-**Mrs. Cervantes**- we didn't have any committee meetings this past month
- 11.2 Events-Schedule for David Head Center- all events have been cancelled

11.3 Events-Senior Center- all events have been cancelled

12. DISTRICT BOARD MATTERS:

12.1 **Discussion**- Committee meetings

Potential Action: Approve Scheduled committee meetings and agendas

- **Five Year Plan- August 6, 2020 @ 10:00 a.m.**
- **Grant Committee- August 6, 2020 @ 11:00 a.m.**

Director Horton motioned to approve Scheduled committee meetings and agendas. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

12.2 **Discussion**- Auction, vehicles have been damaged.

- **Disposal**- Update
- **DMV**- Program
- Consumer Assistant Program Vehicle Retirement- The District does not qualify for this program
- Repair Assistance- The District does not qualify for this program
- Repair- table for next month's board meeting
- Auction- table for next month's board meeting

Potential Action: Approve options listed above.

Mr. Perez- we will table this item for next months regular board meeting

12.3 **Discussion**- License Agreement between PG&E and Bear Mountain Recreation and Park District

Potential Action: Approve the License Agreement for the use of your facility as a community Resource Center, in the event of a Public Safety Power Shutoff in your area of Kern County with proposed amendments.

Director Horton motioned for approval the License Agreement for the use of your facility as a community Resource Center, in the event of a Public Safety Power Shutoff in your area of Kern County with proposed amendments. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

12.4 **Discussion**: Mandatory Per Capita Program workshop- Donny Horton and Jesus Perez

Potential Action: Approve mandatory Per Capita Program workshop Tuesday, July 28, 2020 2pm-5pm

Director Horton motioned for approval mandatory Per Capita Program workshop Tuesday, July 28, 2020 2pm-5pm. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

13. DISTRICT CLOSED SESSION: None

13.1 Review of District's Financial Accounts- Action

13.2 QuickBooks Reports- Aged payable, balance sheet, profit, and loss

Director Horton motioned for approval of Financial Reports. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

14. DISTRICT CLOSED SESSION:

14.1 Public Employee Performance Evaluation (54957)- Title Maintenance Department

Director Horton motioned to enter closed session. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

Mr. Perez- were out of closed session at 7:15 p.m. **Mr. Hodges-** during closed session the board discussed the maintenance department and several issues no action was taken but the manager will update the board

15. DIRECTORS TIME:

Petra Villanueva- thank you for everything

Yovani Jimenez- have good night

Robert Rodriguez- I want to thank Mr. Cervantes and everyone that keeps everything moving and I hope we can get out of this virus so we can meet in person

Donny Horton- I want to thank all the staff and the board members for coming out and I as well cannot wait to be all together it makes it a lot easier

Jesus Perez- I want to say thank you to Mrs. Cervantes for the contract work with PG&E

16. ADJOURNMENT

Director Horton motioned to adjourn the meeting at 7:18 p.m. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.