



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, October 19, 2023
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntnprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, September 21, 2023, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

Present: Vice Chairman Petra Villanueva, Director Denise Loza, Director Rodriguez, and Director Alonso, absent Chairman Jesus Perez.

Staff Present: District Manager Mrs. Cervantes, Legal Counsel Mr. Hodges, Maintenance Juan Villalpando and Recreation Coordinator and Mrs. Gonzalez.

3. **FLAG SALUTE**

Meeting called to order at 6:30 p.m. Flag Salute: Chairman Mr. Perez

4. **APPROVE AGENDA AS FORM**

Director Rodriguez motioned for approval of agenda as to form. Seconded by Director Alonso. Approved 4 ayes, 0 noes, 1 absent.

5. **PRESENTATIONS**

5.1) Brown Armstrong- Financial Audit ending June 30, 2023- Not coming for presentation.

6. PUBLIC COMMENT- None

7. CONSENT AGENDA

Items are considered routine, non-controversial and approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 7.1 Minutes
- 7.2 Pre-signed Vouchers
- 7.3 List of Bills
- 7.4 Review of District's Financial Accounts
- 7.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss.
- 7.6 Events- Schedule for David Head Center
- 7.7 Events- Senior Center
- 7.8 The Promise of Hope Thanksgiving Dinner- Sponsor Use of Facility November 17, 2023
- 7.9 Harvest Festival October 26, 2023, Lamont Chamber of Commerce use of Parking lot at Bear Mountain Park

Director Alonso motioned for approval of the consent agenda. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes, 1 absent.

8. DEPARTMENTS REPORTS:

General Manager Report:

- 8.1 **Maintenance -Mr. Villalpando-** our riding mower down it was down for two weeks we just got it back last week, we had a couple of leaks at the pools as well and took care of that and we have soccer going on as well, so we are out here taking care of the fields.
- 8.2 **Recreation- Mrs. Cervantes-** Mrs. Gonzalez could not be here she's outside with the soccer league she has a total of 19 teams she started practice on September 4th her first game is September 23rd, and the tournament will be November 18th she has 193 kids registered and we are going to be having the Harvest Festival October 26th and Mrs. Gonzalez works in the Haunted house as well shell be starting that on October 21st Mr. Alonso- last year we talked about increasing the door price for the Haunted Huse Mrs. Cervantes- yes we changed it to \$5
- 8.3 **District Manager-** Mrs. Cervantes- I had a CAPRI meeting the first week of September in Roseville I had a commissioners meeting here last night and I've been working on the PerCapita Grant reimbursement for the tennis court I submitted for reimbursement for two grants the first one was for \$12,016 and the other one was for \$140,286 we are still not done with the project we still need the lights up its taking longer than expected.
 - a) Written Communications- **Mrs. Cervantes-** None

b) Oral Communications- **Mrs. Cervantes- None**

9. CALENDAR OF EVENTS:

9.1 Committee Meetings- Mrs. Cervantes- I met with the Grant Committee and we have some homework on two grants for which we can possibly apply.

10. DISTRICT BOARD MATTERS:

10.1 Discussion: Schedule Committee meeting

Potential Action: Approve scheduled committee meetings.

Grants Committee: Date: October 12, 2023, Time: 5:30 p.m.

Personnel Committee: Date: October 3, 2023, Time: 10:00 a.m.

Director Rodriguez motioned for Approve Scheduled Committee meetings. Approved 4 ayes, 0 noes 1 absent.

10.2 Discussion: Resolution 2023-03 Authorizing SitelogIQ and General Manager to complete submit all necessary documents and application for the CEC ECAA Loan program and finding the activity funded by such loan to be exempt from the California Environmental Quality Act.

Potential Action: Approve Resolution 2023-03 Authorizing SitelogIQ and General Manager to complete submit all necessary documents and application for the CEC ECAA Loan program and finding the activity funded by such loan to be exempt from the California Environmental Quality Act.

Director Alonso motioned for Approve Resolution 203-03 Authorizing SitelogIQ and General Manager to complete submit all necessary documents and application for the CEC ECAA Loan program and finding the activity funded by such loan to be exempt from the California Environmental Quality Act. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.

10.3 Discussion: Notice of Exemption for Bear Mountain Recreation and Park District Energy Efficiency Project.

Potential Action: Approve Notice of Exemption for Bear Mountain Recreation and Park District Energy Efficiency Project.

Director Alonso motioned for Approve Notice of Exemption for Bear Mountain Recreation and Park District Energy Efficiency Project. Approved 4 ayes, 0 noes 1 absent.

10.4 Discussion: Brown Armstrong Financial Audit Report ending June 30, 2022.

Potential Action: Approve Brown Armstrong Financial Audit Report ending June 30, 2022.

Director Rodriguez motioned for Approve Brown Armstrong Financial Audit Report ending June 30, 2022. Approved 4 ayes, 0 noes 1 absent.

11. DISTRICT CLOSED SESSION:

11.1 Public Employee Performance Evaluation (54957)
Title: General Manager

Director Alonso motioned for Approve to go into close session at 6:55 p.m. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes 1 absent.

Mrs. Villanueva- we are out of closed session the time is 7:10 p.m. **Mr. Hodges-** during close session, the board discussed item 11.1 Public Employee Performance Evaluation and finalized the yearly evaluation for the General Manager no further action was taken.

12. DIRECTORS TIME:

Denise Loza- No comment

Robert Rodriguez- No comment

Fernando Alonso- Thank you for coming tonight and thank you to our staff and see you at the next meeting.

Petra Villanueva- Thank you for coming and see you at the next meeting.

13. ADJOURNMENT

Director Alonso motioned to adjourn the meeting at 7:12 p.m. Seconded by Director Villanueva. Approved 3 ayes, 0 noes 2 absent.