

August 15, 2019

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, July 18, 2019, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

1. **REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. **CALL TO ORDER AND ROLL CALL:**

Mr. Perez called the meeting to order at 6:30 p.m. Board Members present Mrs. Villanueva, Mr. Jimenez, Mr. Horton, Mr. Rodriguez and Mr. Perez. Staff present: Legal Counsel; Mr. Hodges, Mr. Zamora, Mrs. Cervantes, and Mrs. Horton

3. **FLAG SALUTE**

4. **APPROVE AGENDA AS TO FORM:**

MOTION Mr. Horton moved Mr. Rodriguez second to approve the agenda as to form. Motion passed 5 ayes, 0 noes and 0 absent.

5. **PRESENTATIONS:**

a) Brown Armstrong- Andy Paulden- Audit Report ended June 30, 2019

Mr. Andy Paulden- I'm a CPA and partner with Brown Armstrong Accounts Corporation I'm the partner responsible for all accounting and audit services provided to your district is my pleasure to be here this evening to present to you the results of your audit of June 30, 2018 of your financial statements, I just want to start with what is the purpose of the audit as you know your district prepares a set of your financial statements it's our responsibility as an organization to conduct an audit engagement in accordance with our professional standers and render a report in regards to search and representation and that report accompanies your financial statements and gives the user some assurance that somebody outside of your organization is taking responsibility for those financial statements, there are four illiberal in front of you tonight one is the first is financial statements second greed upon procedure report and the next is the agree upon conditions report and the final our required communications in regards to our biggest report that is the financial statements as you can see your financial statements are fairly presented on according to gape is the highest opinion in an audit firm can be issued I would like to congratulate you on that as always I didn't want to go into detail on the financial statements I know that you have seen the numbers and as always throughout the presentation or at the end I will product any questions the next report is the agreed upon procedure report, you ask us each year to do a set of procedures that you can find tell us what you want us to do and its predominantly covering the activity that goes on in the cash receipts and cash disbursement proses in the trust account that is made by the County of Kern we select a sample look at the underline information see if there is any issues and render a report whether or not we identified any problems or issues and then again I'm proud to report that there were no problems or issues it was a very clean report as well, the third report that I wanted to refer to is what we call a agree

upon condition report we come in and our primary focus is to render an opinion in your financial statements during the conduct of that audit we look into your internal controls check and balances we put in place to insure that your transactions are properly reported during that processes identify any items that we consider things that can make you a more efficient organization maybe strengthen some control and we would bring those to your attention one of the things that we have to do each year is follow up on items that we have reported and presented to you the prior year make sure that any plan corrective action was under taken and we don't have repeat findings as you can see from the report we have no current year recommendations which means we didn't defined any such items that I defined and described previously in regards to the statues of the singular prior year recommendation that the district capitalized all your access properly and we don't have a repeat finding so again I want to congratulate you on that and the final report that we had issued is what we call our report management we never loose site of the fact that the board hired us we are hired by the board we work for the board we report directly to the board we work hand in hand with the staff non the lease were required to render a written report as to whether or not there are any issues that we identified in the conduct of the audit with disagreements with the management or accounting or auditing issues was there any consultations with other accountings or auditors anything that you need to make aware of the conduct of the audit and I'm pleased to report that is a very standard report that there were no such items and it's a pleasure to work with you I have a great staff that developed that report the audit proses went very smooth, those are the four deliverables that I wanted to report to you tonight and congratulations and I would be happy to take any questions or comments that you may have **Mrs. Villanueva-** on the bottom of page three were it says the negative amount **Mr. Paulden-** the first that I would like to explain what net position is and I apologize if you know what that is a lot of people aren't aware of I is good to reinforce what you already know the net position is the calculation of a point time June 30, 2018 at this example that measures the total assets that you have your cash your infostructure and deducts from that your total liability your obligations your payables that we accrue at that particular point in time the resulting number is a net position you always want that to be a positive situation and one component of that positive net position are your fixed assets any infostructure any buildings what we call fixed assets obviously you spend a lot of money on your fixed assets there's a concept in accounting that is appreciation those assets are going to get older there going to wear down so we have to deduct from when you purchase the item for what is called the appreciation amount and it's a deduction in your net position because it's an annual expense item what is important to know is that it's not a cash out flow and the reason that we point it out it does cost a significant reduction because of the depreciation and we have to plan out to the reader don't be alarm is not a cash deficit spending situation so both of those show a very positive net asset position **Mrs. Villanueva-** I have another one in page 19 **Mr. Pauldin-** what are standard say, what your standards require to follow say you got cash and investments on your balance sheet the reader needs to know if these are high risk are you invested in some exotic of shore investment account trying to get a high return on your investment and by statue you can't do that your obligated to keep your money in the County if you look at the investment that you have your only investing on the County Investment Pool the County Investment Pool is highly liquid they typically only invest in short term investment funds almost like a money market plus in top of that the County has to intern pledge securities that they own to secure those funds that they are holding and they have to pledge those higher than one hundred and ten percent of whatever the value of assets that they are holding on behalf of districts so if there investment pool goes south that you got that security

Mr. Jimenez- on the agree of condition report in the last paragraph it says in consideration of internal control what does that mean that you look into the district a certain way that you don't go into daily operations **Mr. Pauldin-** as I said at the outset of the presentation we are hired and engaged and opinion whether or not your financial statement are fairly presented in court in order to do that we have to look into your internal control and evaluate that for strength and weaknesses that then determines the audit presides such as confirmation and the conduct of our engagement since we are hired only for that intended purpose and were not hired to render an opinion in regards to the accuracy of your internal control were saying simply were limiting the scope of the work that we did based on what you engaged us to do to only look at those controls that may have an impact on our ability to render an opinion on the financial statements and if we look at those controls and we test those controls and evaluate them and we don't have to evaluate all controls or we feel there are no controls in a particular are but if we look at those controls and we find items that are concerning to us that should be reportable conditions we bring those to your attention that's what we have done here and we didn't identify weaknesses and with that said they were agreed on conditions **Mr. Jimenez-** also on page 28 I went over the previous years I noticed that we have been having the same concerns for that last few years **Mr. Pauldin-** its page 29 note 11 I will explain the standard first when we are done with the audit we have to step back and look at the financial statements and say is there a concern that this entity will not survive their obligations ,bills if you will for another year and to the original question you're not adding to reserve your basically spending everything that you are given and again that is not problematic but that is something that we as professionals have to say let's look at that does that causes to believe that there are maybe a going concern issue we then have to determine do we have a qualifier in your opinion or an emphasis of the matter and then say except for this ongoing concern issue everything is okay here and if we identify these issues we can't hide those initial concerns from the reader we have to say this is what we looks at this is what we found this is what cause us concern but there were no adjustments necessary as a result of those **items Mr. Jimenez-** this is a concern to us **Mr. Pauldin-** this district has been here for a long time and you are meeting your obligations you are doing what you are supposed to do your providing the services would we like to have a contingency reserve yes every district in the nation would like to have that particularly in California yes something that should be monitor as you go through your budgetary proses in developing your budget and monitoring it throughout the whole year is something to be aware of **Mr. Jimenez-** I'm looking at the draft page 5 overall financial conditions can you explain a little better our long term debt **Mr. Pauldin-** something that you need to be aware of you don't have a significant amount of long term debt other than recently implement standard deals with your pitching obligations and that standard which is standard 68 which it's been around 4 or 5 years now government entities such as yours can't hide in the foot notes your position for the promises that you made for your employees with providing them retired benefits for when they do in fact retire and the net liability has to be a long term debt but your borrowing per say you only have a small amount under the capital lease for a truck you haven't issued bonds you haven borrowed from the bank sometimes you go for short term loans for the County that a course of business that is what that is trying to say the NPL is an estimate **Mr. Jimenez-** how is that effecting the financial statements **Mr. Pauldin-** the net pension liability is that liability that is in the balance sheet that I talked about its about 310,000 on page 7 and that's what that meant were just saying is there and it is effecting the financial statements **Mr. Perez-** thank you for your presentation and for your hard work **Mr. Pauldin-** it was my pleasure

6. **PUBLI COMMENTS**

Timoteo Prado- I work with Dolores Huerta Foundation I live in the beautiful community of Weedpatch this afternoon I came like I had promised I brought I poster of the mural one for each board member and one for the District Manager to keep in the office the only thing that I can say about the mural at this time the individuals that did it have a copy of it in case something happens within a year a little after a year they could repair to the original state so if it gets damage by the wind or something if you give us permission they could come and redo it **Mr. Jimenez-** thank you for bringing it may be we can put it in the hall **Mr. Rodriguez-** where is this mural located **Mr. Padro-** is in front of the Lamont Pool **Mr. Horton-** is in back of the bleachers facing the street

7. **ORAL COMMUNICATIONS- None**

8. **WRITTEN COMMUNICATIONS- None**

9. **CONSENT AGENDA**

MOTION Mr. Horton moved Mr. Rodriguez second to approve the consent agenda items 9.1, 9.2 and 9.3. Motion passed 5 ayes, 0 noes and 0 absent.

10. **DEPARTMENT REPORTS**

General Manager Report:

10.1 Maintenance- Mr. Zamora- we have been busy with the swimming pool keeping the kids out of the swimming pool repairing the fences and with our regular duties and our soccer field at Bear Mountain Park I been looking into what I can do to make it look a lot smoother tomorrow I'm meeting with a leveling company and we want to see if we can afford something if we go that route leveling it out having it scraped it would be closed off for 3 to 4 weeks to have enough time to get that grass grown in I was questioned about the sand area at the playground the sand we have is a low grade sand mixed with dirt is the cheap stuff whenever it get wet it get hard what I'm going to do every so often ill rent a tractor and go out there and tear out that sand and keep dragging it **Mr. Jimenez-** when you play volleyball in the sand area it get dusty is there anything we can do so it won't get dusty **Mr. Horton-** if we wet it, it will get hard **Mr. Perez-** I think we are missing the grade of the sand as well maybe that is something that we might be able to improve

10.2 Recreation- Mrs. Cervantes- the summer is almost over and the pools last day is July 21st this coming Sunday also on the 21st we are having a thank you swimming party at the swimming pool were are going to be having the Lamont one July 21st and we are going to be having the Arvin one on the 27th and they are going to be donating per kid five dollars each and I wanted to ask since its the last day if there is waters sodas left over if it's okay if we just donate it to the party since it is our event I don't think there is much left over **Mr. Horton-** I don't think it's a board matter just use your discretion **Mrs. Cervantes-** and regarding the volleyball league we did post it we had about three teams that called and said that they would register but they didn't come and register I think next

year we should start posting it before the pool open maybe will have a better turn out and the Jr Giants the last day is August 2nd they are going to be having there tournament August 3rd **Mr. Perez-** we had a family day **Mrs. Cervantes-** yes we did have a family night one yesterday and one tonight **Mr. Horton-** I know that we had talked about a movie night, what happened with the movie night I think we had a problem with the company that we had last time **Mrs. Cervantes-** I don't think that they made enough to cover the cost because they were supposed to go to Arvin and they didn't go to Arvin

10.3 District Manager- Mrs. Cervantes- I just want to let you guys know that I'm going to be taking some family leave next month I will not be able to attend the August meeting ill have Mr. Hodges and Mr. Perez take care of it and also I had spoken to Mrs. Villanueva and she won't be attending the September meeting as well **Mrs. Villanueva-** instead of leaving Mr. Perez and Mr. Hodges in charge can't we have her assistant come **Mrs. Cervantes-** if you want to pay her overtime is okay because I don't get paid over time but you would have to pay her over time since she's going to be here already they already know the information and she's just going to sit here **Mr. Jimenez-** is your assistant going to be by herself, how much time are you going to be off **Mrs. Cervantes-** I'm going to be taking 3 full days and in and out for the rest of the month Mr. Jimenez- so you are not going to take family sick leave because family sick leave is when you take a week or two weeks off **Mr. Hodges-** that is twelve weeks per year and you can take it at any quantity that you want it just accruals to does twelve weeks its unpaid leave they use vacation to cover does unpaid days **Mrs. Villanueva-** if your assistant comes and gives your report we would only pay that time **Mrs. Cervantes-** no she would get paid the hours she's here **Mr. Jimenez-** when the recreation gives there report they don't have to stay the whole time they can come in give the report and leave and is the same for maintenance does he have to stay here the full meeting **Mrs. Cervantes-** he stay here because he helps me close when the meeting is over

11. CALENDAR OF EVENT

11.1 Committee Meetings- Mrs. Cervantes- I only had one committee meeting the program and fundraising committee we talked about the volleyball league and another item that was on the agenda possible health fair which I have added on the agenda for further discussion

11.2 Events- Schedule for Davin Head Center

11.3 Events- Senior Center

12.1 DISTRICT BOARD MATTERS:

12.1 Committee Meetings

Discussion: Agenda and scheduling of upcoming Committee Meeting.

Potential Action: Approval of upcoming Committee Meeting and Agenda

Mrs. Cervantes- I just have it on there not remove it from the agenda, but I don't have any scheduled for August **Mr. Horton-** I wanted to see if we could form an ad-hoc committee in case of a disaster with the earthquakes we been having to work on a disaster plan **Mr. Perez-** yes we been having earthquakes and I received a message from Director Horton and he was asking about our procedures **Mr. Hodges-** evacuation plans those are for the actual buildings **Mrs. Horton** – I was asked what do we do at the pools in case of

something I said to contact the District Manager **Mr. Hodges**- you could amend the evacuation policy and add the pools you could discuss how you would like to modify that **Mr. Jimenez**- last month I spoke to Director Rodriguez over the phone regarding the tennis court committee I suggested that we need to meet and talk about what's going on and I believe that you responded back that you didn't want to **Mr. Rodriguez**- I never said that what I driving at is that you always want to have committee meetings and it's the responsibility of the GM to set up committee meetings **Mr. Jimenez**- and that's why I spoke to her and she told me that you wanted to talk to me personally I talked to the district manager and she told me to talk to you I'm confused **Mr. Rodriguez**- there is nothing to be confused about its all simple I told you let the GM schedule the committee meetings if she feels that we should have a committee meeting between me and you and discuss whatever she will let us know and you want to do this on your own **Mr. Jimenez**- I didn't want to do it on my own I email the District Manager to schedule a committee meeting for that she responded I spoke to Mr. Rodriguez and wants you to speak to him and that's when I spoke to you and you referred me to go back to the District Manager **Mr. Rodriguez**- I told you exactly what I'm saying right now don't say anything any different **Mr. Jimenez**- I was just confused I went through our manager to do it the proper way **Mr. Perez**- will call to order, work with our management and schedule the committee meeting **Mrs. Cervantes**- I feel that if they feel that it's not necessary to do a committee meeting at this moment because we don't have the funds to fix the tennis courts and what would be the purpose of having the committee meeting **Mr. Jimenez**- I don't want to be in a committee meeting if we are not going to meet if you don't want to have it just dissolve it **Mrs. Cervantes**- that is not the case when we have a committee meeting is because we have something that we are going to work on that there is something that we are going to be doing and you don't have to have a committee meeting every month if there is nothing that you are going to accomplish that is a waste of time for you and however is in the committee if there is nothing to accomplish **Mr. Jimenez**- we haven't meet for that committee **Mrs. Cervantes**- yes but there is no work that were going to do there so whenever we have the funds or we know that we are going to work on there then we can start meeting **Mr. Perez**- I see it appropriate to have a committee meeting for that with you guys once we know about those funds for prop 68 I think that's where the majority of that money it might go it may it may not we have different projects but at that time it would be appropriate because will have that money to get them back up to code and to get them back open to either predesignated as an indoor soccer, basketball whatever we might have but I think we have to wait a little bit because prop 68 is making us wait on a response but I think even if the funds that are coming in immediately from Percapita there still that opportunity in the second phase to apply for grant to specifically fix that but we have to have the money first, so no action was taken in item 12.1

12.2 Brown Armstrong Audit Report

Discussion: Brown Armstrong Audit Report for year ended June 30, 2018.

Potential Action: Approve Audit Report for year ended June 30, 2018

Mrs. Villanueva- is the gentleman from the audit going to return because I have a question on an item regarding CAPRI were it says excessive insurance **Mr. Hodges**- you're looking at Risk Management it says the district is exposed to deft destruction of assets, injury and natural disasters it says that the district has these potential liabilities

that are out there not that the liabilities currently exist but that they are out there and that they may exist in the future and it says that the district is a member of the CAPRI which is a risk share joint power authority created to provide insurance what that says, we don't go to State Farm Insurance and have insurance from them instead we are a member with other districts and we all pull our money and self-insure is a form of insurance it's not providing insurance from somewhere else it's a risk sharing with other special districts we are part of that to cover the district from these potential risk that are out there **Mr. Perez-** whenever we have questions we can call like Andy from Brown Armstrong

MOTION Mr. Horton moved Mr. Rodriguez second to approve Audit Report for year ended June 30, 2018. Motion passed 5 ayes, 0 noes and 0 absent.

12.3 Bear Mountain Recreation Health Fair

Discussion: Possible Health Fair

Potential Action: Approve Health Fair October 2019.

Mrs. Cervantes- When we meet for the program and fundraising committee Mrs. Villanueva had mention that maybe we could have a health fair in our building possibly in October initially she was thinking of maybe charging for the booths to make some money for the district as the discussion when on they normally don't charge for booths at health fairs so they were thinking just having a health fair just to provide services **Mrs. Villanueva-** what was discussed that we weren't going to charge to put there booth but asking them to donate a basket to have a raffle **Mr. Jimenez-** the purpose of this is to build a relationship throughout the community and we put it to get approve so we can let them know that its already approved Mr. Horton- do you have a specific date **Mrs. Cervantes-** we don't have a specific date but we also have the haunted house in October **Mr. Horton-** are you going to do one in Arvin too and Weedpatch **Mrs. Cervantes-** we talked about that we don't have space in Arvin to do inside so we were thinking inviting Lamont, Arvin and Weedpatch and for them to have a booth in our event **Mr. Perez-** one concern that I have because we have never done health fairs and just recently Clinica Sierra Vista did a health fair the Lamont Chamber of Commerce did a health fair and Self Help hosted a food give away they do it in the summer that's when we have the most amount of people I'm happy and kind of concern that in October there might not be as many people maybe we can partner with someone to have it here indoors or host their event and I would love to see an event in Weedpatch in our park and reach out to Hilltop as well **Mr. Jimenez-** we went with that date to take into consideration that our recreation staff has a lot going in the summer Jr. Giants and the pools **Mr. Perez-** it would be great to have it in Weedpatch **Mr. Jimenez-** I think it's a great idea to do it in Weedpatch and work with the Vineland School District **Mr. Horton-** if we do it in Weedpatch it would have to be before the raining season because it would be outside and there's not enough shelters **Mrs. Villanueva-** the idea to for doing it in the month of October it's because we wanted to invite the High Schools and they can put up a booth to promote the college for the graduates we can bring colleges to give information out to the graduates and bring out the radio station and a group called Mariposa that do a lot of community services **Mr. Perez-** I was thinking of recreation maybe we can bring a sports

clinic bringing in High Schools and counselors, college and information of what they provide is something to think about for the future **Mr. Jimenez-** I think it's a great idea to have the health fair in Weedpatch and work with the Vineland School District **Mr. Hodges-** looking at this from my perspective what it's going to be happening here what is it exactly I know it's a health fair to do what are they going to be giving shots **Mr. Jimenez-** we are trying to get the blood bank so people could donate blood simple things that would not bring liability issues like flu shots the clinic would have nurses that would be giving out the flu shots besides that just giving out basic information **Mr. Hodges-** what type of basic information I'm thinking of it like a fair all kinds of different booths and different groups **Mr. Jimenez-** information of what they provide how much it cost and doing simple test like blood pressure test **Mr. Rodriguez-** I think the best thing to do is whoever put this on the agenda bring us a draft of what they want so the whole board can see it and the attorney can see what they have on it so will know if we can do this certain things I think the best thing we can do is table it till we get more information to see what exactly there going to do with this health fair **Mr. Horton-** I agree that we need more information the thing is my concern is like you brought up earlier you don't want our staff to soliciting people and we would approve a date and you guys go out and bring us back a report of exactly who's coming **Mrs. Cervantes-** they wanted to get it approved that way they could contact people **Mr. Perez-** I agree with Mr. Rodriguez about tabling this there are still things that I haven't learned that everyone hasn't learned when you had a meeting and you have an idea and you bring it to discussion first we are interested but we want to know more specifics definitely identify a date and there is more detail and there is something to vote on but this is the first time we are hearing about it **Mr. Villanueva-** on that number one for us to meet and discuss it more what the plan is we depend that you approve us today in the minutes, number two right now we can't put pressure on the District Manager because she's going to be taking time off so who's going to be with us in a meeting or who is going to give us the dates for the meetings because when we make a plan you have to meet with the people and all of us the plan is made we can't do it if the date is not approved if we don't get the okay how do you want us to bring you more information if we can't meet then we can't do anything **Mr. Perez-** there is truth on what said but there is room for not truth first of all is not illegal for two board member to meet and plan something right **Mr. Rodriguez-** you have served on boards for many years **Mr. Rodriguez-** two board members can meet **Mr. Hodges-** as long as you don't discuss it with a third board member **Mr. Perez-** number two were are not here to provide you a date you can always call and check availability anyone can call and check for availability and we can hold in on a date so we don't need to provide a date today we can always find a date **Mrs. Cervantes-** I think basically what she wants it's for the health fair to be approved because we discussed this even if I wasn't around they could do a group massaging were she can submit the people that she was going to have in the health fair and he can submit the people that his going to have and then the recreation people can also submit who they were going to have they could meet without me it just won't be a committee meeting **Mr. Perez-** I guarantee you if someone comes to me and says you want to participate in a health fair but we don't have a date yet I'm going to say yes but give me a date **Mrs. Villanueva-** that's why she wanted a date **Mr. Rodriguez-** we can give them the month of October and if it doesn't make it they could always come and set it for another month **Mr. Perez-** you guys are welcome to meet **Mr. Perez-** is just

not going to be an official committee meeting **Mrs. Villanueva-** that is not the point I'm going to meet with Mr. Jimenez we are going to make the plan and everything and we come and we give the District Manager the information and the District Manager is not here or the groups can make it on that date they don't have time or don't have anything then the work that me and Mr. Jimenez goes to waist **Mrs. Cervantes-** you can bring the information that you been working on to the meeting the board is the one that decides **Mrs. Villanueva-** but in this case you record the meetings we want to know exactly what is going on and what is that we say so that there won't be controversy if the District Manager can't be here then the Office Manager can take notes so that there won't be discrepancy in what we say **Mr. Horton-** she could take minutes but it still wouldn't be an official meeting unless the District Manager is there **Mrs. Cervantes-** I just record them for other purposes **Mr. Horton-** is a good idea I really want it to happen but you need to plan it get a date contact people come back to the board with everything and then we can approve it that is my suggestion **Mr. Jimenez-** I agree with you guys maybe we have to be more specific **Mr. Horton-** it's very general is a health fair we don't really know anything about it even our attorney is not really comfortable **Mr. Perez-** essentially your welcome to meet you can come with the Office Manager and have the minutes recorded we could always work together as two as long as we don't bring in that third board member like Mr. Hodges was telling us we don't break the law but your welcome to meet your welcome to bring more detail if this is something you really want to get done in a situation like this if we took action earlier and said something on 12.1 then we could motion and reconsider and we could but this on the agenda for August

MOTION Mr. Horton moved Mr. Rodriguez second to table item 12.3. Motion passed 3 ayes, 1 noes and 0 absent 1abstention.

12.4 Alcoholic Anonymous Group 27

Discussion: Sponsor Use of Facility November 24, 2019

Potential Action: Approve Sponsor Use of Facility November 24, 2019

Public- I just want to say that is services for the community regarding alcoholism and people come and give their stories of how drinking affected them, and how this program has helped them and it's a family event for all ages and its free **Mr. Jimenez-** I think it's a great event if we sponsor the event are we able to put our logo in the flyers so we can pass the flyers throughout the community and promote there even in social media as well if there is no liability **Public-** we do a folded flyer and we distribute the flyer all the way to Tulare I will talk to our organization about outing the logo but I don't think it would be a problem **Mr. Rodriguez-** would there be a problem to put this item in the calendar of events

MOTION Mr. Horton moved Mr. Jimenez second to approve Sponsor Use of Facility on November 24, 2019. Motion passed 4 ayes, 0 noes and 1 absent.

12.5 Board Training for Yovani Jimenez

Discussion: Webinar: Records Retention and Document Management and Financial Management for Special District

Potential Action: Approve board training for Yovani Jimenez

Mrs. Cervantes- Mr. Jimenez called and wanted me to put this training on the agenda

Mr. Jimenez- California Special District if you attend certain trainings they will recognize you and give you a certification and for me to get that I need six more hours of training I just think that any training is helpful for any board member because it helps expand your knowledge in different aspects and it helps you learn how to make the district better going to those two trainings it will fulfill the mission of me getting a recognition of the Special District Governing and learning more about the aspects and the things that it takes to run the district **Mr. Horton-** how much are these trainings **Mrs. Cervantes-** the Records Retention and Document Management is sixty five dollars that is the webinar and the Financial Management for the District to go to El Dorado that one is on August 8th and that one is 225.00 dollars it will be that and his millage and hotel **Mr. Jimenez-** ill just do the webinar and find another training closer and maybe another board member will go as well **Mr. Perez-** one comment that I have for the Record Retention and Document Management I would live to see our general manager do this I think it would be really beneficial **Mrs. Cervantes-** if it's on the 30th I can't do it because I have another webinar it has to do with safety if I can do it ill scheduled it **Mr. Perez-** because Record Retention and Document Management is very critical what a special district needs to do to stay within the law I think it's a very staff training if this is something that the District Manager can't do it maybe the Office Manager can do it but I don't want one of you guys to drop out from one training to take the other training there will be more opportunities to do this I don't know if you both had to do this training **Mr. Cervantes-** they wanted staff to do it so we were going to do it and when we had the safety meeting we would give the information out **Mr. Perez-** so I think they should both do it together do the CAPRI one first and do this one later **Mr. Jimenez-** I could take it and then I would give you the notes and when it comes to training that we take or the staff takes I think that it would be a good idea to give feedback **Mr. Hodges-** when Mr. Jimenez was voted in I gave him 3 webinars to do I don't know if that has been done yet did you already do all those three **Mr. Jimenez-** I believe I just did one I have two more to do ill bring it to the next board meeting for approval

MOTION Mr. Jimenez moved Mrs. Villanueva second to approve item 12.5 Webinar Records Retention and Document Management. Motion passed 2 ayes, 3 noes and 0 absent.

13. FINANCIAL REPORTS:

13.1 Review of District's Financial Accounts-

13.2 QuickBooks Report- Aged payables, balance sheet, profit and loss

MOTION Mr. Horton moved Mr. Rodriguez second to approve items 13.1 and 13.2. Motion passed 5 ayes, 0 noes and 0 absent.

14. DISTRICT CLOSED SESSION: None

15. DIRECTORS TIME:

Mrs. Villanueva- good night to everyone

Mr. Rodriguez- None

Mr. Jimenez- I just want to remind you guys that we are cosponsoring an even Saturday for the backpack give away so it would be nice to see some of the board members since we are cosponsoring the event and I want to encourage everyone to take trainings

Mr. Horton- thank for coming and good night

Mr. Perez- I would really like to see anyone on this board take this training and going back to the text that I received from Mr. Horton it's something that we didn't have for the pools it seems that it could be something really easy **Mrs. Cervantes-** I have a CAPRI meeting next week I could see if they have anything on disaster for the pools **Mr. Perez-** at this time I would like to form an ad-hock committee Donny Horton and Mr. Rodriguez in relation to risk management for our pools evacuation plan **Mr. Horton-** I want to make a suggestion maybe we can involve the recreation leaders and the pool manager just for the day to day operations **Mrs. Cervantes-** maybe we could go over this before the pools open **Mr. Perez-** we will call that Committee the Risk Management Committee

16. ADJOURNMENT

MOTION Mr. Rodriguez moved Mr. Horton second to adjourn the meeting at 8:37pm. Motion passed 5 ayes, 0 noes and 0 absent.