



**Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, February 20, 2020

David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmtnprk.com)

AGENDA

- 1. REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.
- 2. CALL TO ORDER AND ROLL CALL:**

___ Chairman Perez
___ Vice Chairman Horton
___ Director Rodriguez

___ Director Villanueva
___ Director Jimenez

___ District Manager Cervantes
___ Legal Counsel Hodges

___ Mr. Zamora, Maintenance Supervisor
___ Other Staff: _____

Adjustments to Agenda: Government Code §54954.5(b)(2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

- 3. FLAG SALUTE**
- 4. APPROVE AGENDA AS TO FORM**
- 5. PRESENTATIONS**
- 6. PUBLIC COMMENTS**

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board.

7. ORAL COMMUNICATIONS

8. WRITTEN COMMUNICATIONS

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills

10. DEPARTMENT REPORTS:

General Manager Report:

- 10.1 Maintenance – Update
- 10.2 Recreation – Update
- 10.3 District Manager – Update

11. CALENDAR OF EVENTS:

- 11.1 Committee Meetings – Update
- 11.2 Events – Schedule for David Head Center
- 11.3 Events – Senior Center

12. DISTRICT BOARD MATTERS:

12.1 Resolution No. 2020-01

Discussion: Proposed resolution for retention and destruction of District Records.

Potential Action: Approve resolution No. 2020-01

12.2 Committee Meetings

Discussion: Agenda and scheduling of upcoming Committee Meetings.

Program/Fundraising Committee- March 3, 2020 @ 4:00 p.m.

Five Year Plan Committee- March 4, 2020 @ 12:30 p.m.

Grant Committee- March 5, 2020 @ 12:30 p.m.

Potential Action: Approval of upcoming Committee Meetings and Agendas.

12.3 Bear Mountain Recreation Presentation

Discussion: Presentation update

12.4 Children’s Mobile Immunization Program of Adventist Health Bakersfield

Discussion: They would like to use the parking lot for Children’s Mobile Immunization Program. These clinics would be on a quarterly basis, for about 4 ½ hours only.

Potential Action: Approve the use of the parking lot.

12.5 Agreement between the City of Arvin and Bear Mountain Recreation and Park District Per Capita Grant.

Discussion: Per Capita Grant requires Arvin and BMRPD to agree on division of City of Arvin’s population. BMRPD fully overlaps City of Arvin. Entire population cannot be claimed by both BMRPD and City of Arvin for grant purposes.

Potential Action: Approve District Manager and District Counsel negotiating and entering into agreement with City of Arvin.

12.6 iPad for Board Members

Discussion: Purchasing iPad for board members. Creating a Resolution on the use of the iPad.

12.7 AHD Indoor Drumline

Discussion: Sponsor the AHS drumline their program promotes health and fitness via recreation activity with the indoor marching drumline.

Potential Action: Approve sponsoring the AHS drumline program.

12.8 Winter Event

Discussion: Menudo Cook off: Mom’s vs Restaurants

13. FINANCIAL REPORTS:

13.1 Review of District’s Financial Accounts – Action

13.2 QuickBooks Reports – Aged payables, balance sheet, profit and loss

14. DISTRICT CLOSED SESSION:

14.1 Public Employee Performance Evaluation (§54957) – Title: General Manager

14.2 Employee accrued vacation compensation- Title: General Manager

14.3 Public Employee Performance Evaluation (§54957) – Title: Maintenance Department

15. DISTRICT BOARD MATTERS (Continued):

15.1 Employee Vacation Policy

Discussion: Approval of accrued vacation buyback

Potential Action: Approve vacation buyback

15.2 Employee Bonus

Discussion: Payment of Bonus related to extraordinary work

Potential Action: Approval of Bonus to employees based on extraordinary work

16. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement or make a brief report on his or her own activities. A member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a further agenda.

17. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website.

District Manager, Lorena Cervantes