

February 15, 2018

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, January 18, 2018, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

Mr. Castrejon called the meeting to order at 6:35 p.m. Board Members present Mrs. Villanueva, Mr. Horton, Mr. Rodriguez, Mr. Perez and Mr. Castrejon. Staff present: Lorena Cervantes; District Manager and Anthony Zamora. Legal Counsel; Mr. Hodges

3. FLAG SALUTE

4. APPROVE AGENDA AS TO FORM:

MOTION Mr. Horton moved Mr. Rodriguez second to approve the agenda as form. Motion passed 5 ayes, 0 noes and 0 absent.

5. PRESENTATIONS: None

6. PUBLIC COMMENTS: None

7. ORAL COMMUNICATIONS: None

8. WRITTEN COMMUNICATIONS: None

9. CONSENT AGENDA:

MOTION Mr. Rodriguez moved Mr. Horton second to approve items 9.1, 9.2, and 9.3. Motion passed 5 ayes, 0 noes and 0 absents

10. DISTRICT CLOSED SESSION:

MOTION Mr. Horton moved Mr. Rodriguez second to approve to go into District Closed Session at 6:40 p.m. Motion passed 5 ayes, 0 noes and 0 absents.

Mr. Castrejon- were out of closed session Bear Mountain Recreation and Park District regular board of directors meeting the day is Thursday, January 18, 2018 the time is 9:08 p.m. we went over the Public Employee Performance Evaluation 54957- Title: General Manager Mr. Hodges- the evaluation of the general manager was completed the board of directors directed me to provide a report to the general manager at the next meeting so we request the general manger to put District closed session Public Employee Performance Evaluation on the regular meeting on the agenda.

11. DEPARTMENT REPORTS:

General Manager Report:

11.1 Maintenance- Mr. Zamora- I contacted the Arvin City Planning Department I talked to the lady that takes care of that department she said in order for me to find the property line is for me to hire a land surveyor so I contacted a survey company and I got a quote of 6,310 dollars that's what this company would charge to go out there and survey the land Mr. Rodriguez- right now we don't have that kind of money to get it looked at maybe down the line in the next year or two years we could get it done Mr. Hodges- this is what I I have to say about the timing if there was in fact a taking by the city you would have to put in a government claim under code section 900 that gives you one year from the day you discovered the damage I believe is one year so if you're going forward with something like this you only have one year from the day you discovery to make a claim Mr. Castrejon- when is the day of the finding Mr. Hodges- the day that the District discovered that there was damage to our property Mr. Horton- can it be fixed Mr. Zamora- yes will just go in and even it out and raise the sprinklers we could fix it does he need direction from the board to fix it Mr. Rodriguez- the two trees on the entrance of the pool there pretty rotten away Mr. Horton- those belong to the city Mr. Rodriguez- maybe that is something that you could work with the manager and you could talk to the city and come together Mr. Perez- can we could look into if the city of Arvin has done a survey of their own boundaries Mrs. Cervantes- we asked them and they said that they didn't have anything that we needed to do it we talk to the Planning Department and to the City of Arvin Mr. Hodges- I bet you they have plans on file from when they did that construction see about those plans Mrs. Cervantes- from when they did that construction Mr. Perez- is there a update on the lighting project or are we still working with the lighting project with Committee Progresso de Lamont Mrs. Cervantes- we submitted the MOU that Nathan worked on to the committee so now they're going to go over the MOU and get it sign Mr. Rodriguez- also about that graffiti on that south wall in the pool in Arvin I called in the late afternoon and it was taken care of by early morning it was jumped on quick Mr. Zamora- yea I had Juan go out there and take care of that Mr. Zamora- I fixed all the leaks we had right before the storm and no more leaks so were good and yesterday I just purchased 24, 15 gallon trees we began planting them we have 4 out here and were going to start replacing all the trees that died or that were vandalized and as for the swings in Weedpatch Park I just recently order them maybe in another week will have the swings in and I will put them up maybe I will put a tack welt on them so they can't still them, I needed to know if we were going to know if we were going to go with the art policy on the benches going blue and yellow or were just going back to brown I need to know so when the weather clears up we could start painting them because there in need of paint right now Mr. Rodriguez- I recommend to go with what we have right now with brown Mr. Horton- keep it natural something that we can replace Mr. Zamora- another thing the letters to let people know this is Bear Mountain Recreation so I got prices on the letters for the front of the building there six inch there made of metal I just need to know what you guys want to go with Mrs. Villanueva- hadn't we discussed that we were going to come up with the logo Mr. Rodriguez- I had brought this up a while back about security

light at the Arvin pool is pretty dark out there if you could look into that and report back at the next meeting Mr. Hodges- the District Manager has asked me to look into putting up security cameras out there so ill be reporting back to the board and I think that would be more secure than the lights Mr. Zamora- so black letters is good Mr. Perez- whatever you guys think makes the District look beautiful and professional and fun it sounds to me like it's going to be a onetime purchase thank you for saving us as much as you can but don't sacrifice it looking attractive beautiful and fun things that would represent us well in the community we trust you guys to make the best decisions Mr. Rodriguez- I gave a card to the GM from a grant writer that gave a presentation from our district last Monday that got a bunch of grants for the City of Arvin for drinking fountains because they got to get rid of this 1, 2 ,3 PCP chemicals in the ground and I gave her the card maybe she could contact them and there also going to get some big trees maybe she could contact them and give us a update for the next board meeting.

- 11.2 Recreation- Mrs. Cervantes- Mrs. Cervantes- I'm currently looking into some grant opportunities that are offered by the state I downloaded some information and I will be going through it next week probably will be meeting with the grant committee also the recreation people are already working on the Jr. Giant's stuff we did have the Polar Bear Plunge on January 1st we didn't have anyone show up in Arvin we did have around 9-10 people show up in Lamont, it was our first year we tried it will try it again hopefully we have a better turn out but it was fun, were going to have a Valentine's Dance on February 9th here in Lamont, and were trying to have on in Arvin on February 16th at Haven Drive School were still trying to see if we could use their facility Mr. Horton- who is your contact person there Mrs. Cervantes- Geneva Mr. Mr. Horton- I have a comment on the Polar Bear Plunge for next year we should have those flyers out before school is out.

12. CALENDAR OF EVENTS:

- 12.1 Committee Meetings- Mrs. Cervantes- Mr. Castrejon- I did Meet with for the graffiti cleaning I want to thank the District for facilitating the space we had over 100 people show up we had a very good turn out all Lamont is probably 90% graffiti clean right now.
- 12.2 Events-Schedule for David Head Center
- 12.3 Events- Senior Center

13. DISTRICT BOARD MATTERS:

- 13.1 Discussion and Potential Action-Approve New Maintenance Truck to be taken home by the Maintenance Supervisor, Anthony Zamora. Mr. Castrejon- I think we should approve for him to take the truck home because his on call in case he needs to come out Mr. Rodriguez- I thought we had approved that because he was driving it so he has the authority to do that Mr. Castrejon- that is on here for everyone to be aware that Anthony is going to be taking the vehicle home Mrs. Cervantes- there talking about the new truck they want him to take the new truck home Mr. Horton- I feel that it's safer there than it is here Mrs. Villanueva- is the truck going to have the same GPS device that the other vehicle were going to have Mrs. Cervantes- the one that we have in the van were going to

put on the truck Mr. Castrejon- every vehicle that is in motion that is in motion I believe is going to have a GPS.

MOTION Mr. Perez moved Mr. Horton second the Approval New Maintenance Truck to be taken home by the Maintenance Supervisor, Anthony Zamora. Motion passed 5 ayes, 0 noes and 0 absents.

13.2 Discussion and Potential Action- Approve 2016-17 Audit- Mrs. Cervantes- this is on there because the board had asked me to look for a new company to do the audit Nathan called a couple of companies and they were all referring Brown Armstrong were getting to that time were we are starting to prepare for the new audit so they're going to give me a letter like they always do I don't know if you guys are going to want to do it with Brown Armstrong this year or you're going to want us to try to look around because everyone is referring them Mr. Hodges- the problem with these audits is that there specialized in their work and the majority of the CPA who referred will not touch them they will refer to Brown Armstrong there's a couple of small firms that will do them but there smaller firms and I don't know them I've never heard of them Brown Armstrong have been around for Mr. Castrejon- was there a concern that we needed to change Mr. Perez- as long as there was a different partner handling our audit we would be compliant within that same Brown Armstrong firm as long as it was a different partner I believe the one that we were working with was Anthony I believe we could stay with that firm as long is with a different partner rotates the duty of auditing this district that was the concern from us that it needed to change every six years to be in compliance that was the only concern that we had Mr. Castrejon- I did meet somebody from the CPS association and I gave you there card I didn't know them personally Mrs. Cervantes- yes he called me Mr. Perez- If the district council doesn't see that were not out in compliance.

MOTION Mr. Horton moved Mr. Rodriguez to Approve 2016-17 Audit by Brown Armstrong. Motion passed 5 ayes, 0 noes and 0 absents.

13.3 Discussion and Potential Action- Approve Resolution 2018-01
A RESOLUTION OF THE BOARD OF DIRECTORS OF BEAR MOUNTAIN RECREATION AND PARK DISTRICT CONSOLIDATING ELECTION WITH THE STATEWIDE GENERAL ELECTIONS- Mr. Hodges- this resolution is states that from this election 2018 and forward the district will be responsible for any cost associated with the elections of the board members it's not different from any other year but there is no resolution on file with the county.

MOTION Mr. Horton moved Mr. Rodriguez second to Approve Resolution 2018-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF BEAR MOUNTAIN RECREATION AND PARK DISTRICT CONSOLIDATING ELECTION WITH THE STATEWIDE GENERAL ELECTIONS. Motion passed 5 ayes, 0 noes and 0 absents.

13.4 Discussion and Potential Action- Approve Custodian Job Description- Mrs. Cervantes- were thinking about opening that position again pretty soon the guys are starting to get a

little overwhelm we don't have a custodian job description when we did the other ones we didn't do the other ones we didn't have it on file so Nathan worked on one and send it to you guys so you guys could look over it see if you guys want to approve it Mr. Rodriguez- what is your recommendation Mrs. Cervantes- I send him all the information of the custodian duties Mr. Hodges- I added everything drug testing as well.

MOTION Mr. Rodriguez moved Mr. Horton second to Approve item 13.4 Custodial Job Description. Motion passed 5 ayes, 0 noes and 0 absents.

13.5 Discussion and Potential Action- Approve 2018 Board of Directors Re-Organization Mr. Castrejon- every year we elect a chairmen and a vice chairmen and a secretary we had discussed this when Donny hasn't here and I suggested that we kept it the same every year if you guys want to elect a new chairmen and vice chairmen is up to the board now is time or if you want to leave it the same is up to you guys Mr. Horton- so it's a nomination Mr. Castrejon- yes Mr. Hodges- technical I talked to Mr. Francisco about this typically in the past we just rotate everyone changed the seat Mr. Horton- I'm for that I'm fine with rotating Mrs. Villanueva- is more common to rotate Mr. Rodriguez- yes rotate the vice president now takes the presidents seat Mr. Hodges- so we just rotate

MOTION Mr. Horton moved Mr. Rodriguez second to approve the rotation Mr. Perez chairmen, Mr. Rodriguez vice chairmen, Mr. Horton board member, Mrs. Villanueva board member, Mr. Castrejon board member of the 2018 Board of Directors Re-Organization. Motion passed 5 ayes, 0 noes and 0 absents.

13.6 Discussion and Potential Action- Approve 2018 Committees Mr. Perez- we have a suggestion to stay in the same committees is everyone fine were there at Mr. Castrejon- I think the chairmen should be in the budget committee I think because we deal with a lot of finances that is my recommendations Mr. Rodriguez- Petra and I are really set on these two committees and specially on the five year plan Mr. Perez- we could always look at it in the future but for no everyone is comfortable were there at the only direction that I would give is to meet with each other regularly Mr. Rodriguez- I think we should have the meetings as the GM schedule them I don't think is our place to schedule these things Mr. Perez- will have to be very courteous of their busy schedules so plan ahead a week in advance just to have that common courteously will schedule around there schedules that way we won't disturb there times.

MOTION Mr. Rodriguez moved Mr. Horton second to approve item 13.6 for the committees to stay as they are for Personnel Committee being Mr. Rodriguez and Mrs. Villanueva budget, salary, and finance Mr. Rodriguez and Mrs. Villanueva Capital Projects Maintenance, Capital Improvements, Mr. Perez and Mr. Castrejon, Steering Committee, Mrs. Villanueva and Mr. Castrejon, Five Year Plan Mr. Horton and Mr. Rodriguez, Grants Committee Mr. Castrejon and Mr. Horton, Program Fund Raising Mr. Horton and Perez, and Art Culture Committee Mr. Castrejon. Motion passed 5 ayes, 0 noes and 0 absent.

13.7 Discussion and Potential Action- Approve color scheme on the benches

Mr. Hodges- there is color set in our policy of blue and gold that's the current policy that stands Mr. Castrejon- I'm in with what the art policy says if we're not budgeted for it that's another thing and we could just wait on it Mr. Horton- I would like to know what Anthony is thinking Mr. Zamora- I'm thinking I'm out there every day and I see how dirty the benches get and a yellow bench is really going to be bad Mr. Castrejon- why don't we keep it with blue because it's within our art policy Mrs. Villanueva- I can't remember the color but you chose the color for the college to pay so they won't have the conflict with this color my question right now for me right now is better to put the neutral color Mr. Castrejon- I just don't see the brown is not my color Mr. Rodriguez- if you go with these bright colors these people are going to go with these pens that will really show on blue and yellow if you leave it on brown it's not going to show up as much Mr. Castrejon- but even before we set up the policy they were already blue as long as a remember the benches were blue Mr. Perez- were having a good discussion I guess I mean the bear is blue I see it from both angles any other input from the manager Mrs. Cervantes- maybe a navy blue but I would stick with a neutral is easier for them to find the color and clean over the graffiti if they change the color to bright color is going to be harder for them to find the color Mr. Castrejon- in compliance to the policy that we have we could change the policy Mr. Horton- we could just amend it right know Mr. Perez- all I see here is approval color scheme on the benches It doesn't say the color brown do we need to paint these things right away or we could but this off cause I would like this to say blue or brown Mr. Horton- legally does it need to say that Mr. Hodges- you already have a color scheme for the benches it's already been approved so these would be to amend or to modify the bench colors in the policy I don't think it needs to change in the language on the agenda Mr. Perez- but the staff is asking us to paint them brown Mr. Zamora- I'm just asking because is going to be that time when we're going to have to paint them Mr. Perez- what is the recommendation from the staff here because we have a policy Mrs. Cervantes- when I talked to Anthony he said he would wanted to stay with neutral because it's easier to take care of Mr. Perez- then we would have to add to the policy Mr. Perez- for me I don't want to do something out of fear because somebody is going to attack it cause will take care of them we will find them and take care of them but what color do we want them Mrs. Villanueva- I have a recommendation cant you bring us colors to look at some brown and blue tones to do the comparison.

MOTION Mr. Horton moved Mr. Rodriguez second to table item 13.7 Approve color scheme on the benches for the next board meeting. Motion passed 5 ayes, 0 noes and 0 absent.

14. FINANCIAL REPORTS:

- 14.1 Review of District's Financial Accounts- Action
- 14.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

MOTION Mr. Rodriguez moved Mr. Horton second to approve the financial reports items 14.1 and 14.2. Motion passed 5 ayes, 0 noes and 0 absents.

15. DIRECTORS TIME:

Mrs. Villanueva- I as board member have requested to have done Investigate how we could get again the Lamont District and Arvin District so they could use the pool, ask for a power point and give the community a general meeting so they could know when the numbers were in the red and how are we are now how policies have been made and bi-laws and everything that has been fixed and to establish a meeting with the county to see if they could come up with grants and other activities for our district, I had asked Lorena to investigate how we could do at least two sales a year with the Woman's Club and get some funds one event like farmers market that we could bring to the businesses and also a festival in the summer, and I had asked her to communicate more with the community through flyers in different locations notifying of this meeting so we could have more people here and in Arvin and now I want it to be put in the minutes so it could get approved and its time that we give the community a answer of everything that has been done and wasn't done before.

Mr. Castrejon- I just want to go back on the graffiti day it was really good we had a lot of donations we fed all the people that came to help our logo didn't come out this was a successful even I would like Bear Mountain Recreation to put in there two cents just like we did this time because when they question us what kind of activities are we doing this is where we demonstrate we sponsored this we didn't do it financially but we let you use our facility parking lot and sometimes that just enough but it was such a good event and we have a new president and I hope that all of us as board members support him and our vice president Mr. Rodriguez and I would like to that you guys for allowing me to be there for this past year and move forward this new year.

Mr. Horton- thank you Jesus for sticking out thank you Anthony and to the board thank you to Lorena and our Legal Counsel and all our good comments.

Mr. Rodriguez- I just want to say thank and will all move forward and I would like to thank our legal counsel and our director.

Mr. Perez- I would like to say that is a honor to hear that you guys want to recommend me to serve me as the chairmen and I recognize it as a responsibility Ill make it short but as a 6th grader having a track system and this district pulling me out of a parentless home because my parents worked from four in the morning to six at night in the fields and I had nobody at home at the time my sisters were in the high school level they weren't experiencing the track system maybe they were in different track but this district in skilled a lot of sportsmen ship to me Donna Christie at the time and I remember going on trips and meeting people in the community that I have long time friendships tile this day I remember good time and bad times and it was under this roof I would like to be able to provide those services again we had tennis rackets, basketballs, we had JBA going on and I think were taking the steps in the right direction to get those things back to the community once again I thank everybody on the board for your faith a confidence in me the General Manager the Legal Counsel I want to thank Anthony our Maintenance Supervisor this community is going to experience great things with us together we have a election coming up things might change but were going to move forward.

16. ADJOURNMENT

MOTION Mr. Castrejon moved Mrs. Villanueva second to adjourn the meeting at 10:24 p.m. Motion passed 5 ayes, 0 noes and 0 absents.