



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Thursday, October 20, 2022**  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmntnprk.com)

**MINUTES**

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, September 15, 2022, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

**Present:** Chairman Perez, Vice Chairwoman Villanueva, Director Alonso, and Director Jimenez, absent Director Pimentel

**Staff Present:** District Manager Mrs. Cervantes and Mrs. Miller

3. **FLAG SALUTE**

Meeting called to order at 6:30 p.m. Flag Salute: Chairman Mr. Perez

4. **APPROVE AGENDA AS FORM**

**Director Villanueva motioned for approval of agenda as to form. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.**

5. **PRESENTATIONS**

- a. None

6. **PUBLIC COMMENTS**

- a. None

7. **ORAL COMMUNICATIONS**

a. None

## 8. WRITTEN COMMUNICATIONS

a. None

## 9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills
- 9.4 Review of District's Financial Accounts
- 9.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss
- 9.6 2022-09 Resolution Zoom Meetings pursuant to AB 361

**Director Alonso motioned for approval of consent agenda. Seconded by Director Villanueva. Approved 4 ayes, 0 noes and 1 absent.**

**Mr. Pimentel arrived at 6:43 p.m.**

## 10. DEPARTMENTS REPORTS:

### General Manager Report:

- 10.1 **Maintenance -Mrs. Cervantes-** our maintenance supervisor was not able to attend today but his been working on his regular duties and working on the soccer putting up goals and taking down goals **Mr. Jimenez-** I went to Weedpatch Park and I hadn't been to Weedpatch Park in months the field is in good condition there's no gofer holes however the grass is ninety percent dead I don't know what we need to do maybe plant new seeds or check the sprinklers because the grass is really dry **Mrs. Cervantes-** I don't know if they turned of the water because there was a big leak out there I'm not sure if that cause that but I will ask our maintenance supervisor
- 10.2 **Recreation- Mrs. Cervantes-** Mrs. Gonzales is currently working on our soccer league we currently have 150 kids registered, we are going to be having our Haunted House in the Harvest Festival that going to be on October 27<sup>th</sup> a week before October 27<sup>th</sup> she will be working on the Haunted House, and she will still be having the soccer league **Mr. Jimenez-** I saw that the goals were put up but I thought that they were going to be put up on the other direction so we can do two fields **Mrs. Cervantes-** they changed that because when they did the measurements the measurements were not right it wasn't big enough **Mr. Alonso-** is there an update or a solution if they kick the ball over **Mrs. Cervantes-** she ordered nets there going to be installing them **Mr. Jimenez-** she also attended our Kiwanis meeting on Monday and this Monday they will be having this item for approval

**10.3 District Manager- Mrs. Cervantes-** I met with Melinda from state parks on August 23<sup>rd</sup> she was out here checking on other grants that they had funded many years ago she stopped by and had a chance to let her know how are bid processes went and I asked her if we had to get three bids our policy says that we need three bids she said that we should follow our policy so she recommended that we get three bids I also had a CAPRI meeting in Roseville I took a class that has to do with back injury and that will be one of my safety meetings with my staff I had a fundraising committee meeting and a five year plan committee meeting I also had a meeting with Progresso the Lamont so with them one of the things that Jose Mireles the gentleman that passed away that he really wanted to see Bear Mountain Park with a walking path so in memory of him they want to do a walking path they don't have the money to do a full walking path, what they asked if we can get estimates both prevailing and non-prevailing and if they couldn't afford to do the full walking path that maybe they can start with one side and then when they had enough money they would do the other side that's something that we are going to be working with them **Mr. Jimenez-** I thought that we didn't have a policy about bids **Mrs. Cervantes-** we do have a bid policy **Mr. Jimenez-** in the County meeting it was mention that Progresso the Lamont gave the county supervisor big list of projects that they wanted to do

## **11. CALENDAR OF EVENTS:**

**11.1 Committee Meetings- Mrs. Cervantes-** I met with the Program and Fundraising Committee and what we went over was the soccer program the revenue and expense so far the registration fees at that time she had 108 kids so the total of donations was \$5,100 and registration fees was \$5,450 total revenue was \$10, 550 that has come in and this is the estimate of expenses stuff that she had already purchase so the total of expenses was \$13,638.62 that has increased ill have an update next month the loss there would be \$3,088.62 they both will change revenue cause we got more kids that registered and then she added more expenses and we were told that we will be getting another donation so we should be okay **Mr. Perez-** can we make sure that the program committee meets after the conclusion of the soccer league and discuss the program **Mrs. Cervantes-** yes will met after the program ends **Mr. Jimenez-** something that we discussed that on the 24<sup>th</sup> we are going to have a little ceremony to start the soccer league Mrs. Gonzales calls it the blessing of the fields and then at the end of the league that is going to be the second week of November were going to be having a closing ceremony and for that were planning on inviting directed officials and doners to thank them for their donations **Mrs. Cervantes-** so we would like for all the board members to attend and I also met with the Five Year Plan Committee we went over the projects that were completed we also went over the list of the presentation that I went over with the board and after I talked to the employees to see what they wanted to see, were going to sit down with the maintenance were going to choose the projects that we can complete that is more cost effective and maybe chose one project that we can afford to do so were going to look into the list to see what's priority also what we can actually do **Mr. Perez-** depending on the answer from maintenance can we potentially add something that would address the 90% dead grass in Weedpatch Park

**11.2 Events-Schedule for David Head Center- update**

**11.3 Events-Senior Center- update**

**12. DISTRICT BOARD MATTERS:**

**12.1 Discussion:** Tennis Court Rehabilitation Project: Fencing Bids: Review, Accept, Reject, Re-Open Bids

**Potential Action:** Motion to Accept, or Reject and Re-Open Bidding

**Director Alonso motioned for approve motion to accept or Reject and Re-Open Bidding. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

**12.2 Discussion:** Tennis Court Rehabilitation Project: Lighting Bids: Review, Accept, Reject, Re-Open Bids

**Potential Action:** Motion to Accept, or Reject and Re-Open Bidding

**Mr. Perez-** Table for next month

**12.3 Discussion:** Tennis Court Rehabilitation Project: Resurfacing Bids: Review Accept, Reject, Re-Open Bids

**Potential Action:** Motion to Accept, or Reject and Re-Open Bidding

**Mr. Perez-** Table for next month

**12.4 Discussion:** Tree Policy

**Potential Action-** Motion to abolish tree policy or Direct staff to propose amendments to Tree Policy

**Director Jimenez motioned for approve motion to abolish tree policy or Direct staff to propose amendments. Seconded by Director Pimentel. Approved 4 ayes, 0 noes and 1 absent.**

**13. DISTRICT CLOSED SESSION:**

a) None

**14. DIRECTORS TIME:**

**Fernando Alonso-** I just want to thank everyone for coming out tonight and looking forward to the soccer program and the opening ceremony and the closing ceremony I will be there I would also like to direct our General Manager to get the scheduled written down and what the maintenance is doing currently as well as the information coming in from CAPRI just for any future reason if any residence from the community come in and ask what we do about the trees we have that information available

**Fernando Pimentel-** thank you for coming

**Yovani Jimenez-** I'm looking forward to this soccer league is going to be a game changer for the community we are going to be able to find ways to generate income in later years and too let's start promoting the soccer league in social media and the haunted house and Know Your Numbers anything that we are part of lets promote it because if we sponsor we

should get credit for that too and also for our website I would like to direct our manager to create a list of all the activities we provide in year and put it in our website and our social media that way the community knows everything that we truly do because sometimes the community doesn't know that we are part of certain things and other organizations take all the credit

**Petra Villanueva-** now that we are talking about putting the announcements, I would like that it can be put on the Arvin website, so the community there knows as well and thank you and good night

**Jesus Perez-** I would like to direct our staff to look into the tree maintenance scheduling for our two parks and the area surrounding the pools that we maintain the ones that we are responsible for to have something that would allow our staff to survey the trees that we have in our properties to also address not planting and identifying trees that are not native to this area also to survey and look into the watering of those trees the existing trees and new trees maybe we don't address the watering or maybe we do cause currently we don't have a drip system that water our trees and I think the most important one is to have something that addresses or that allows for our employees to take into consideration the type of root system that the tree has so that way we know how far it needs to be planted away from any type of structure or concrete a sidewalk or things that can be uprooted in think those would be the most important, pending our next meeting we can potentially have two board members that spoke about it to be in ad hoc committee but I would really like to give our maintenance time to come with their recommendations if they have some already

## **15. ADJOURNMENT**

**Director Jimenez motioned to adjourn the meeting at 7:21 p.m. Seconded by Director Villanueva. Approved 5 ayes, 0 noes and 0 absent.**