



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Thursday, September 21, 2023**  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmntprk.com)

**MINUTES**

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, August 17, 2023, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

**Present:** Chairman Jesus Perez, Vice Chairman Petra Villanueva, Director Rodriguez, and Director Alonso, and one vacancy.

**Staff Present:** District Manager Mrs. Cervantes, Legal Counsel Mr. Hodges, Maintenance Supervisor Mr. Zamora and Recreation Coordinator and Mrs. Gonzalez.

3. FLAG SALUTE

Meeting called to order at 6:32 p.m. Flag Salute: Chairman Mr. Perez

4. APPROVE AGENDA AS FORM

**Director Rodriguez motioned for approval of agenda as to form. Seconded by Director Villanueva. Approved 4 ayes, 0 noes, 0 absent and 1 vacancy.**

5. PRESENTATIONS- None

## 6. PUBLIC COMMENT- None

## 7. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 7.1 Minutes
- 7.2 Pre-signed Vouchers
- 7.3 List of Bills
- 7.4 Review of District's Financial Accounts
- 7.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss.
- 7.6 Events- Schedule for David Head Center
- 7.7 Events- Senior Center

**Director Rodriguez motioned for approval of the consent agenda and to add item 10.4. Seconded by Director Alonso. Approved 4 ayes, 0 noes, 0 absent and 1 vacancy.**

## 8. DEPARTMENTS REPORTS:

### General Manager Report:

- 8.1 **Maintenance -Mr. Zamora-** the multipurpose court is almost completed and we been having leaks at the Arvin Swimming pools under the deck so I had a leak detector company come out, next week we are going to cut it open to repair the leak, we been having a leak too at the Bear Mountain Park and that is all for that and as all you guys know this will be my last board meeting as maintenance supervisor I would like to thank the board and staff for all the support I feel that its my time to do different things and move on and let someone else take over I'll be around I know that there going to be stomped on some things **Mr. Rodriguez-** good to have worked with you hate to see you leave but you got other things that you'll like to do wish you all the luck **Mr. Alonso-** thankyou for all the work that you've done even though I just been in the board for a few years but in that time you always had a good work ethic thank you very much and good luck **Mrs. Villanueva-** thank you very much for everything I know is hard for us cause you worked and help us but maybe you have special dreams and good luck **Mr. Perez-** thank you Anthony without hesitation that without you we wouldn't have water in one of our parks you have saved us thousands of dollars on different projects you have helped us keep our pools open when we have had leaks, remodeling our offices, the roof and the graffiti and I really appreciate all the support we as the board have felt from you as a staffer and as a lead for our maintenance division, thank you for your dedication
- 8.2 **Recreation- Mrs. Gonzalez-** thank you Anthony for always helping, Saturday August the 12<sup>th</sup> we had around 500 people we had people at Alicante School and here at Bear Mountain Park and David Couch donated 1,000 dollars for our barbecue we had hamburgers and hotdogs and thank you Mr. Perez for helping with the barbecue I

want to thank Lucia Alcala and Roselia for helping out and Juan Villalpando for setting up the fields, we had around 24 teams with the kids, parents and coaches it added up to around 500 attendees, and we are getting ready for soccer so far we have around 115 kids registered I'm hopping we are going to get more today I took some flyers to Arvin Schools the girls in the office helped me with the flyers **Mr. Perez-** what is our target goal **Mrs. Gonzalez-** we need around 240 kids **Mrs. Villanueva-** I would like to have attended but I wasn't aware that it was going on I wasn't notified and **Mr. Rodriguez-** what do you mean by plan B can you explain **Mrs. Villanueva-** to have people designated to a section for example who's going to barbecue, how many coolers we have to keep the food refrigerated or have funds to rent more grills I want to ask if in the future we can have a plan B to be more organized **Mrs. Gonzalez-** I had everything organized but the person that helps me with the barbecue that was one of our coaches passed away that's something that I control we have a grill at the last minute I sent messages to all the coaches that we needed grills but they already have a lot on there plate with all the kids they are volunteers we don't pay them the parents sometimes don't answer there text and regarding the meat I had coolers full with ice we made sure that everything was in the fridge and one of our worker Rosie has her food safety certificate so she knows how to manage certain meats, I feel that our food was good taken care off, regarding the grills is something that I couldn't control, but its true what you said to always have a plan B and right now I want to take a moment to say thank you to Denise Sosa for always helping and volunteering her time for many years **Mrs. Villanueva-** can I know when you found out that the coach passed away **Mrs. Gonzalez-** a week before **Mrs. Villanueva-** in a week you could of make a B plan **Mrs. Gonzalez-** our parents didn't **answer Mrs. Villanueva-** but you have the support of our District Manager if you would have notified her she could have gotten a grill **Mrs. Cervantes-** the truth we didn't think of doing that, everything happened so quickly we always had the help from the coach that passed away and like she said she did send text to coaches and parents and didn't get response, until the day of we had a parent bring a grill out **Mrs. Gonzalez-** I also want you to understand I run two leagues at the same time our baseball and soccer the food for the tournament I had to go buy myself I didn't have help I used my own vehicle **Mrs. Rodriguez-** how did Director Villanueva know all this if she didn't attend **Mrs. Villanueva-** I had a lot of people call my house and complain **Mr. Rodriguez-** I think it would have been better to make the comments to our recreation coordinator that she had complains I think it would have made it more clear I think that would have been the proper way, its kind of confusing when someone brings that to the board when the first thing you hear is that you didn't attend the tournament and that all these things went wrong **Mr. Perez-** one thing that I would like is that more people get there food handler certificates.

### 8.3 **District Manager-** Mrs. Cervantes-

- a) Written Communications- **Mrs. Cervantes-** I been working with Mr. Hodges with the bid for the walking path I also forward him the PG&E project for the pool pump and I'm working on submitting an invoice to the state regarding the tennis court project they don't want us to be sending little invoices so I was waiting to process a good amount so I can processes I be submitting that next

week **Mr. Perez-** how much have we paid out Mrs. Cervantes- we have paid out 130 thousand Mrs. Cervantes- that's what we I'm going to submit to get paid  
b) Oral Communications- **Mrs. Cervantes- None**

## **9. CALENDAR OF EVENTS:**

### **9.1 Committee Meetings- Mrs. Cervantes- None**

## **10. DISTRICT BOARD MATTERS:**

**10.1 Discussion:** Money Market Account the current dividend rate is at 3.05 annual percentage Yield vs a Business Checking Account currently at 0.05% APY.

**Potential Action:** Approve opening a Money Market Account at Self Help Federal Credit Union.

**Director Rodriguez motioned for Approve opening a Money Market Account at Self Help Federal Credit Union. Seconded by Director Alonso. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.**

**10.2 Discussion:** Schedule Committee meeting

**Potential Action:** Approve scheduled committee meetings.

**Grants Committee:** Date: August 30, 2023, Time: 5:30 p.m.

**Director Rodriguez motioned for Approve scheduled committee meeting, Grant committee August 30, 2023, at 5:30 p.m. Seconded by Director Villanueva. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.**

**10.3 Discussion:** Resolution 2023-03 Authorizing SitelogIQ and General Manager to complete submit all necessary documents and application for the CEC ECAA Loan program and finding the activity funded by such loan to be exempt from the California Environmental Quality Act.

**Mr. Perez-** table for next moth's board meeting.

**10.4 Discussion:** Notice of Exempt for Bear Mountain Recreation and Park District Energy Project.

**Mr. Perez-** Table for next month's regular board meeting.

**10.5 Discussion:** PG&E New VFD Pool Pump Projects for Lamont and Arvin and Lamont Pool.

**Potential Action:** Approve PG&E New VFD Pool Pump Projects for the Arvin and Lamont Pools.

**Director Villanueva motioned for Approve PG&E New VFD Pool Pump Projects for the Arvin and Lamont Pools. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.**

**10.6 Discussion:** Staff recommends the Board Review Application Received from candidates for Appointment to Fill a Vacancy on the Board of Directors and if the Board Makes an Appointment, Motion to Approve Resolution No. 2023-05, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAR MOUNTAIN RECREATION AND PARK DISTRICT PROVIDING FOR THE APPOINTMENT TO THE OFFICE OF THE BOARD OF DIRECTORS FOR THE REMAINDER OF AN UNEXPIRED TERM

**Director Rodriguez motioned for Approve Resolution No. 2023-05 Denise Loza to fill the remainder of unexpired vacant term. Seconded by Director Alonso. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.**

**10.7 Discussion:** Bid Packet for Bear Mountain Park Walking Path Project No. 2023-03.  
**Potential Action:** Approve Bid Packet for Bear Mountain Park Walking Path Project No. 2023-03.

**Director Villanueva motioned for Approve Bid Packet for Bear Mountain Park Walking Path Project No. 2023-03. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.**

## **11. DISTRICT CLOSED SESSION:**

**11.1** Public Employee Performance Evaluation (54957)  
Title: General Manager

**11.2** Threat to Public Services of Facilities (54957)- Consultation with District Attorney and District Manager.

**Director Rodriguez motioned for Approve to go into close session at 8:18 p.m. Seconded by Director Alonso. Approved 4 ayes, 0 noes 0 absent and 1 vacancy.**

**Mr. Perez-** we are out of closed session the time is 8:55 p.m. **Mr. Hodges-** during close session the board discussed item 11.1 Public Employee Performance Evaluation 54957 the evaluation was completed and it will be provided to the General Manager will then have the ability to respond at the next meeting this item to be placed back on the close session for the next meeting, item 11.2 Threat to Public Services of Facilities 54957 the board gave the district attorney direction no further action was taken.

## **12. DIRECTORS TIME:**

**Robert Rodriguez-** none

**Fernando Alonso-** Thank you

**Petra Villanueva-** good night

**Jesus Perez-** none

### **13. ADJOURNMENT**

**Director Alonso motioned to adjourn the meeting at 8:55 p.m. Seconded by Director Villanueva. Approved 3 ayes, 0 noes 1 absent and 1 vacancy.**