

**Bear Mountain Recreation and Park District  
A Special District**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, October 21, 2017

David Head Building  
10300 San Diego Street  
Lamont, California 93241

**AGENDA**

(www.bearmntnprk.com)

**1. REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

**2. CALL TO ORDER AND ROLL CALL:**

\_\_\_Chairman Castrejon \_\_\_Vice Chairman Perez \_\_\_Director Villanueva \_\_\_Director Rodriguez  
\_\_\_Director Horton \_\_\_District Manager Cervantes \_\_\_District Legal Counsel Hodges  
\_\_\_Mr. Zamora, Maintenance Supervisor \_\_\_ Other Staff

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**3. FLAG SALUTE**

**4. APPROVE AGENDA AS TO FORM:**

**5. PRESENTATIONS:** (Community Groups and Members of the Public)

**a) Community Presentation- Jorge Guillen**

**6. PUBLIC COMMENTS:**

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers at that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board

**7. ORAL COMMUNICATIONS:**

**8. WRITTEN COMMUNICATIONS:**

**9. CONSENT AGENDA:**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills

**10. DEPARTMENT REPORTS:**

**General Manager Report:**

- 10.1 Maintenance-Update
- 10.2 Recreation-Update

**11. CALENDAR OF EVENTS:**

- 11.1 Committee Meetings- Update
- 11.2 Events-Schedule for David Head Center
- 11.3 Events- Senior Center

**12. DISTRICT BOARD MATTERS:**

- 12.1 Discussion re: Policy Manual #2, attached to the BMRPD Bylaws (policies governing fees and charges)  
Potential Action: Approve Policy #2, attached to the BMRPD Bylaws (policies governing fees and charges)
- 12.2 Discussion: Surplus Property Policy  
Potential Action: Direct District Counsel to create Surplus Policy
- 12.3 Discussion and Potential Action: Fund Raising
- 12.4 Discussion: Baseball Field in Arvin/ Restrooms
- 12.5 Discussion and Potential Action: Approval to post a job opening for a Recreation Leader and hire as soon as possible.

- 12.6 Discussion and Potential Action: Website approval to post updated policies and current budget.

**13. FINANCIAL REPORTS:**

- 13.1 Review of District's Financial Accounts- Action  
13.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

**14. DISTRICT CLOSED SESSION:**

- 14.1 Public Employee Appointment (§ 54957) Title: Office Manager  
14.2 Public Employee Performance Evaluation (§ 54957) - Title: General Manager

**15. DIRECTORS TIME:**

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement, or make a brief report on his or her own activities. [A] member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a further agenda

**16. ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

**DECLARATION OF POSTINGS:** I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website

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District Manager; Lorena Cervantes