



**Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, August 20, 2020

David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmntnprk.com)  
AGENDA

1. **REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.
2. **CALL TO ORDER AND ROLL CALL:**

BOARD MEMBERS

___ Chairman Perez	___ Director Villanueva
___ Vice Chairman Horton	___ Director Jimenez
___ Director Rodriguez	

STAFF

___ District Manager Cervantes	___ Mr. Zamora, Maintenance Supervisor
___ Legal Counsel Hodges	___ Other Staff: _____

Adjustments to Agenda: Government Code §54954.5(b)(2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

3. **FLAG SALUTE**
4. **APPROVE AGENDA AS TO FORM**
5. **PRESENTATIONS**
  - 5.1 Brown Armstrong 2018-19 Audit- Andy Paulden

## **6. PUBLIC COMMENTS**

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board.

## **7. ORAL COMMUNICATIONS**

## **8. WRITTEN COMMUNICATIONS**

- 8.1 Permit Application building project identification sheet- PG & E**
- 8.2 Letter of Authorization- PG & E**

## **9. CONSENT AGENDA**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes**
- 9.2 Pre-signed Vouchers**
- 9.3 List of Bills**

## **10. DEPARTMENT REPORTS:**

### **General Manager Report:**

- 10.1 Maintenance – Update**
- 10.2 Recreation – Update**
- 10.3 District Manager – Update**

## **11. CALENDAR OF EVENTS:**

- 11.1 Committee Meetings – Update**
- 11.2 Events – Schedule for David Head Center**
- 11.3 Events – Senior Center**

## **12. DISTRICT BOARD MATTERS:**

- 12.1 Discussion: 2018-19 Financial Audit**

**Potential Action:** Approve 2018-19 Financial Audit prepared by Brown Armstrong.

**12.2 Discussion:** Options for removal or disposal of vehicles

- Disposal-Update
- DMV- Programs
  - Consumer Assistance Program Vehicle Retirement-The District Does not qualify for this program
  - Repair Assistance- The District does not qualify for this program
- Repair-Update
- Auction- Update

**Potential Action:** Approve options listed above.

**12.3 Discussion:** Identified Projects for the Per Capita Program Grant – Depending on the cost of each project we will complete as many as we have funds for; they are listed in the order of priority first.

- BMP – Tennis Court: Convert into a Multi-Purpose Court
  - Indoor Soccer
  - Tennis Court
  - Volleyball Court
- WP – Basketball Court (NCAA Measurements)
- DHB – Upgrade Lobby Restrooms
- AP – Roof
- BMP – Walking Path
- BMP/WP – lights upgrade/installation

**Potential Action:** Approve Identified Projects listed for the Per Capita Program Grant. Such approval will not approve commencement of the projects. Approval will only create the list of projects, and their priority, the District may submit to the State for approval.

**12.4 Discussion:** Five Year Plan Amendments – Update Five Year Plan to 2021-2024 with the projects identified for the Per Capita Program Grant. We cannot specify a specific date for completion of the proposed projects. Based on the grant process, the District must follow the procedures of the grant to complete the projects.

**Potential Action:** Approve the Five-Year Plan amendments listing projects to be completed between 2021-2024

**12.5 Discussion:** Letters of Support to local nonprofit agencies and other groups such as CAPRI, CARPD. The District has been approached by various non-profits asking for letters of support for legislation.

**Potential Action:** Approve to prepare a Resolution that allows the District Manager to provide letters of support to nonprofit agencies and other groups as mentioned above reviewed by Chairman and Legal Counsel.

**12.6 Discussion:** Online Recreation Activities  
**Potential Action:** Approve Online Recreation Activities

**12.7 Discussion:** Committee meetings  
**Potential Action:** Approve scheduled committee meeting and agenda  
**-Program/Fundraising Committee- September 2, 2020 @ 1:00 pm**

**12.8 Discussion:** Soccer Field is being used on the weekends they are leaving trash everywhere.  
**Potential Action:** Approve closing off the soccer field.

**13. FINANCIAL REPORTS:**

**13.1** Review of District's Financial Accounts – Action

**13.2** QuickBooks Reports – Aged payables, balance sheet, profit, and loss

**14. DISTRICT CLOSED SESSION:**

**15. DIRECTORS TIME:**

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement or make a brief report on his or her own activities. A member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a further agenda.

**16. ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation**

**DECLARATION OF POSTINGS:** I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lorena Cervantes,  
District Manager